

**St Michael's Church of England High School**  
**St Michael's Road, Crosby L23 7UL**  
**Telephone 0151 924 6778**

**Supplementary Information Form for September 2026**

This form must be completed by the parent/carer and by a Minister of Religion **ONLY** if parents/carers are applying under this criteria (fourth priority). This form must be completed **in addition** to Sefton Local Authority admissions form. **It will not be accepted if** the official Sefton form has not been completed and returned by the deadline date of **31<sup>st</sup> October 2025**.

- **Section A - to be completed by Parent/Carer**

When the form has been completed take it personally to the vicar/priest/minister/lay eucharist minister/deacon or church warden to complete the clergy form (section B)

- **Section B - to be completed by the Minister of Religion** - see guidance notes

- The Parent/Carer should return the completed form to St Michael's Church of England High School by the deadline date of **31<sup>st</sup> October 2025**. A receipt from the school will be issued when received.

**SECTION A (to be completed by Parent/Carer)**

**Child's Details:**

Name: .....

Address: .....

Date of Birth: .....

Faith: .....

Name of Parish: .....

**Parent/Carer Details:**

Name: .....

Address: .....

Telephone number: .....

Email address: .....

Faith: .....

Name of Parish: .....



### SECTION B (to be completed by Clergy) – Points awarded for church attendance

The maximum possible score for attendance would be 60 points for three years' weekly attendance at an Anglican church. The maximum possible score for other Christians would be 48 points for three years' weekly attendance. The minimum score would be 0 for Anglicans and other Christians for no attendance at any church. **Christian applicants - parent/carer is only applicable if the attendance is with the child.**

In the event that during the period specified for attendance at worship, the church has been closed for public worship and has not provided alternative premises for that worship, the requirements of these admissions arrangements in relation to attendance will only apply to the period when the church or alternative premises have been available for public worship.

#### Allocation of points for: Christian Route

	Student Attendance		Parent/ Carer Attendance	
	Anglican (a)	Other Christians (b)	Anglican (a)	Other Christians (b)
	Points awarded	Points awarded	Points awarded	Points awarded
<b>Attendance for the period 1<sup>st</sup> January 2025 until application date - please circle</b>				
Weekly attendance	20	16	20	16
Attendance 3 times a month	15	12	15	12
Fortnightly	10	8	10	8
Monthly	5	4	5	4
Occasionally	2	2	2	2
Never	0	0	0	0
<b>Attendance for the year 2024 – please circle</b>				
Weekly attendance	20	16	20	16
Attendance 3 times a month	15	12	15	12
Fortnightly	10	8	10	8
Monthly	5	4	5	4
Occasionally	2	2	2	2
Never	0	0	0	0
<b>Attendance for the year 2023 – please circle</b>				
Weekly attendance	20	16	20	16
Attendance 3 times a month	15	12	15	12
Fortnightly	10	8	10	8
Monthly	5	4	5	4
Occasionally	2	2	2	2
Never	0	0	0	0
<b>TOTAL – office use only</b>				

Signed (Minister of Religion:) ..... Print name .....

Address .....

Position held..... Date.....

Official Letterhead enclosed Y/N                      or                      Official stamp .....

## Guidance Notes

### SECTION B - To be completed by Minister of Religion.

The following criteria will be applied using a points system to decide which pupils will be offered a place. The scoring system will be applied **separately** to the **child** and to the **parents/carers**. The points system is outlined in the table on the previous page. **The Minister of Religion should circle for each of the child and parent/carer.**

The maximum possible score for attendance would be 60 points for three years' weekly attendance at an Anglican church. The maximum possible score for other Christians would be 48 points for three years' weekly attendance. The minimum score would be 0 for Anglicans and other Christians for no attendance at any church. **Christian applicants - parent/carer is only applicable if the attendance is with the child.**

In the event that during the period specified for attendance at worship, the church has been closed for public worship and has not provided alternative premises for that worship, the requirements of these admissions arrangements in relation to attendance will only apply to the period when the church or alternative premises have been available for public worship.

#### **Christian applicants – child**

- a) Children who are regular worshippers in Anglican Churches.
- b) Children who are regular worshippers in other Christian Churches.

#### **Christian applicants – parent(s)/carer(s) is only applicable if the attendance is with the child**

- a) Parent(s)/carer(s) who are regular worshippers in Anglican Churches.
- b) Parent(s)/carer(s) who are regular worshippers in other Christian Churches.

The Governors have defined 'Christian Church' as follows: *'Christian church means any church which is designated under the Ecumenical Relations Measure nationally by the Archbishops of Canterbury and York or locally by the diocesan bishop, or is a member of churches Together in England, or the Evangelical Alliance, or a partner church of Affinity.'*

#### **The maximum points for attendance for parent/carer is 60 points (Anglican) / 48 points (Other Christian)**

Points are awarded for parental attendance (with the child). The Governors would define the word 'parent' as including any parent/carer, step-parent or biological grandparent of the child concerned. However, if points are being awarded based on a child's biological grandparents' church attendance, the biological grandparent must have attended church with the child in question. The Governors reserve the right to seek clarity on this point from the church leader completing the form in cases where there is reasonable doubt that this is the case.