



St Michael's Church of England High School

Provider Access Statement

September 2023 – August 2024

Approved by:	C Roberts
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Next date for review:	Autumn Term 2024

Building on the foundation of Luke 2:52, "Jesus grew in wisdom and stature," students and staff grow spiritually, personally and academically as Christ did. By embodying our Christian values of love, peace, forgiveness, courage and equality, we flourish in a caring Christian community enabling achievement for all God's children.



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1. Aims

This policy statement aims to set out our school's arrangements for managing the access of education and training providers to students for the purpose of giving them information about their offer. It sets out:

- o Procedures in relation to requests for access
- o The grounds for granting and refusing requests for access
- o Details of premises or facilities to be provided to a person who is given access

2. Statutory requirements

Schools are required to ensure that there is an opportunity for a range of education and training providers to access students in years 8 to 13 for the purposes of informing them about approved technical education, qualifications or apprenticeships.

Schools must provide a minimum of 6 encounters with technical education or training providers to all students in years 8 to 13 (see more detail in section 2.1 below).

Schools must also have a policy statement that outlines the circumstances in which education and training providers will be given access to these students.

This is outlined in section 42B of the [Education Act 1997](#), the [Skills and Post-16 Act 2022](#) and on page 43 of guidance from the Department for Education (DfE) on [careers guidance and access for education and training providers](#).

This policy shows how our school complies with these requirements.

2.1 The 6 encounters schools must offer to all students in years 8 to 13

Schools must offer:

- 2 encounters for students during the 'first key phase' (year 8 or 9)
 - o All students must attend
 - o Encounters can take place any time during year 8, and between 1 September and 28 February during year 9
- 2 encounters for students during the 'second key phase' (year 10 or 11)
 - o All students must attend
 - o Encounters can take place any time during year 10, and between 1 September and 28 February during year 11
- 2 encounters for students during the 'third key phase' (year 12 or 13)
 - o Students can choose to attend
 - o Encounters can take place any time during year 12, and between 1 September and 28 February during year 13

These encounters must happen for a reasonable period of time during the standard school day. Schools can continue to provide complementary experiences, but encounters outside of school hours won't count towards these requirements.

Schools must ask each provider to provide the following information as a minimum:

- Information about the provider and the approved qualifications or apprenticeships they offer
- Information about what careers those qualifications and apprenticeships can lead to
- What learning or training with the provider is like
- Answers to any questions from students

At St. Michael's we will offer a variety of opportunities to visit providers, host assemblies, workshops and careers/education fairs in line with our overall careers strategy.

2.2 Meaningful provider encounters

Our school is committed to providing meaningful encounters to all students.

1 encounter is defined as 1 meeting/session between students and 1 provider.

3. Student entitlement

All students in years 8 to 13 at St Michael's C of E High School are entitled to:

- o Find out about technical education qualifications and apprenticeship opportunities as part of our careers programme, which provides information on the full range of education and training options available at each transition point
- o Hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships, e.g. through activities and events such as options events, visits, assemblies and taster events
- o Understand how to make applications for the full range of academic and technical courses

4. Management of provider access requests

4.1 Procedure

A provider wishing to request access should contact Chloe Trebble, Deputy Headteacher.

Telephone: 0151 924 6778

Email: chloe.trebble@ldst.org.uk

4.2 Opportunities for access

A number of events, integrated into our careers programme, will offer providers an opportunity to come into school to speak to students and/or their parents/carers:

Half Term	HT1	HT2	HT3	HT4	HT5	HT6
Year 7	The Media	The Arts	Engineering	Agriculture	Marketing	Education Journey
Year 8	Healthcare	Working with Children	Travel & Tourism	Financial Services	Sports	FE/HE Providers
Year 9	Technology	Public Service	Retail	Construction	Law & Politics	Career Pathways
Year 10	Career Industries	Career Industries	Post-16 Options	St. Michael's Sixth Form	Post-18 Options	Personal Statements
Year 11	Post-16 Options & Processes	Applications				
Year 12	Finding my purpose	Post-18 options	Employer spotlights	Employer spotlights	Personal statements	Personal statements
Year 13	Managing my career	Managing my brand	Leadership	Tax and employment law	Business Structures	

Please speak to Chloe Trebble to identify the most suitable opportunity for you.

These events will run in line with any measures related to public health incidents or national events, including for example COVID-19, or other school closures.

4.3 Granting and refusing access

Access will be granted if it is deemed to be in the best interest of the students taking part in the encounter. This will be at the discretion of the senior leadership team.

Assemblies run for 30 mins between 12:15 and 13:15 each day, and where possible we will encourage providers to arrange to visit during these times.

There may be times of the year when it would not be appropriate to grant access – this could for example include internal or external examinations periods.

4.4 Safeguarding

Our safeguarding/child protection policy outlines the school's procedure for checking the identity and suitability of visitors.

Education and training providers will be expected to adhere to this policy.

Prior to visiting, an organisation should provide a letter of assurance confirming that appropriate checks have been completed on any visitors to the school. Visitors should also bring photo ID with them on the day.

4.5 Premises and facilities

Providers can make use of classrooms for smaller workshops or one of our larger rooms such as the drama hall or main hall if available and appropriate.

We always encourage providers to leave a selection of materials for students to view and refer to after the encounter, for example prospectuses or student guides.

5. Previous providers

In previous year we have invited the following providers from the local area to speak to our students:

- Southport College
- Hugh Baird College
- Edge Hill University
- Liverpool Hope University
- University of Liverpool
- Civil Service

6. Student destinations

Last year, our year 11 students moved to a range of providers in the local area after school, including:

- St Michael's Sixth Form
- Hugh Baird College
- Southport College

Last year, our year 13 students moved to a range of providers in the local area after school, including:

- Leeds University
- Oxford University

- o Edge Hill University
- o University of Liverpool

7. Complaints

Any complaints related to provider access can be raised following the school complaints procedure [\(available here\)](#) or directly with The Careers & Enterprise Company via provideraccess@careersandenterprise.co.uk

8. Monitoring arrangements

The school's arrangements for managing the access of education and training providers to students are monitored by the governors.

This policy will be reviewed by the senior leadership team annually.

At every review, the policy will be approved by the governing board.